**HD 490** Workshop in Human Development: Professional Development

**Instructor**: Sterling Wall

**Office**:216 CPS

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**Phone**: 346-4653 (Office)

**Hours:** Email any time or by 24-hour advance appointment to find a time that works for you.

**OBJECTIVES:**

To develop professional competencies in students, enhance networking and career exploration by participating in seminars, trainings, conferences that are directly related to the scope and focus of the Child Life & Family Studies field. Ideally, these events would be sponsored by local, state, or national professional organizations.

**COURSE EXPECTATIONS**

-Reading of assigned materials by scheduled due dates.

-Attend class and participate in class discussion and activities.

-Completion of all course work on time

**ATTENDANCE** Participation in all scheduled online discussion boards and activities. Full participation at the professional events which you choose to use to fill these credits.

**STUDENTS WITH SPECIAL NEEDS** Any student needing special accommodations needs to contact the Office of Disability Services (715-346-3365) in the Student Services Center. Those students documented as eligible will be appropriately accommodated. If anyone has any concerns about passing this course, please feel free to see me.

The Writing Lab in the Tutoring-Learning Center (TLC) offers free one-on-one help with papers for any class at any point in the writing process, from outlining to checking a completed paper before submission. The writing tutors are UWSP students who have done well in their classes and who are here to share their successful writing habits to help others succeed. Talking about writing projects always makes them better, and the tutors in the lab are eager to help. Drop in room LRC 018 or call (715) 346-3568 for an appointment.

**COMMON COURTESY** Cell phones/electronics need to be turned off during class. Usage may result in a lower “course” final grade. Use theatre voices.

**HONESTY CODE** Academic honesty will be regulated according to the University of Wisconsin - Stevens Point Communal Bill of Rights and Responsibilities (Chapter UWSP 14). All violations will be reported, no exceptions.

**ASSIGNMENTS:**

Assignments are due the day designated and will receive 10% off for each day late, beginning with the day they are due. The primary assignment(s) for this course are a) identification of an instructor approved professional conference, training, event sponsored by one of your local, state, or national organizations, b) full participation and attendance at the event from beginning to end, c) meaningful reflection as evidenced by a paper documenting what you did, what you learned, and how you will apply it to both your personal and professional life.

**SELECTION OF APPROPRIATE PROFESSIONAL EVENT**:

Combined with pre/post work, and time spent at the conference, approximately 8 hours min, 1 full day, of a conference or seminar/training is required for each credit desired in this course. So, if you register for 3 credits, you would need 24 hours (3 X 8) of training, in addition to the pre/post work/readings required to qualify for the 3 credits. Again, the conference MUST be related to the scope and focus of this major, tied to your career goals, and be approved by the instructor BEFORE attending. WAFCS, NCFR, WICFR, MCFR, AAFCS, ACLP all approved. All else, see me.

**PROFESSIONAL DEVELOPMENT** As a unit in the College of Professional Studies, we are to prepare students for the professional world. A primary method for connecting students with their profession is by encouraging membership and active participation in the professional organizations central to the field of family studies. Thus, 25 points of professional development in this course will be earned by any combination of the following activities (you may count activities occurring since the beginning of this semester until the last day of classes of this semester):

Points Action

10 Current membership in a National/State organization (e.g. AAFCS/NCFR)

10 Participation in National Conference, or previous (if not during current semester)

10 Participation in State Conference/Meeting (e.g. WAFCS/MCFR/WFCE) or most recent

10 Serve in an officer position (e.g. SPAFCS, UCFR, WAFCS, AAFCS, NCFR)

5 Membership in local student chapter (e.g. SPAFCS/UCFR)

5 Participation in professional organization sponsored activities or service projects

5 Participation in professional org. sponsored development and training (e.g. CEU Cert.)

5 Participation in regular Student Organization meetings (e.g. SPAFCS, UCFR)

Use the form at the end of this syllabus to track your Professional Development activities. Prior approval is required for activities not clearly falling within the above-identified organizations.

**GRADING:**

There are no exams in this course. There may be quizzes for any assigned readings.

Identification of appropriate conference: 50 Points

Full participation in appropriate conference: 100 Points

3-page reflection of conference activities: 150 Points

Final grades assigned as follows:

A - 90% or more of all possible points

B - 80 – 89% of all possible points

C - 70 – 79% of all possible points

D - 60 – 69% of all possible points

F – Less than 60% of all possible points

Professional Development Activities Summary

Briefly summarize your professional development activities for the semester below. The **date** should be the date of the activity so some items will not include a date (i.e.-membership in AAFCS or NCFR or WICFR). The **event/activity** is simply that (i.e.-UCFR or SPAFCS meeting). If the activity is from outside of our department or state/national group dealing with our department more information may be needed, such as a brief explanation of what the group or activity is. In the **points earned** column put the number of points this activity is worth. Include a total at the bottom. **Contact person and information** should be included for activities that I am not involved in. The last column is to indicate if **supporting information** for this activity is attached, indicate with a “yes” or “no”. Whenever possible include supporting information such as copies of membership cards or certificates of participation in trainings. Turn in this page by our scheduled Final Exam time, with a 1 page summary outlining the specific ways in which your involvement informed your personal AND professional life.

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| Date | Event/Activity | Points Earned | Contact Person and Information\*  | Supporting InformationIncluded?  |
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\*Include contact name if activity is not an AAFCS, UCFR, WICFR, WAFCS, SPAFCS, NCFR, NWI, SAND, CLASP, ACLP activity. Include contact information if the contact person is outside of HPHD department.